

# APPLICATION FOR PLAN EXAMINATION AND BUILDING PERMIT

APPLICANT INSTRUCTIONS: For all applications, complete Parts 1, 2, 3, 4 and 5 of this form. If electrical work, complete also Part 6. If plumbing work, complete also Part 7. If mechanical work, complete also Part 8. For other permits, complete also Part 9. Site Plan (Part 10) is to be shown on Page 4 or attached hereto. Parts 11-18 (Pages 5 and 6) are for department use only.

App. Date ____/____/____	Type Permit <input type="checkbox"/> Building (B) <input type="checkbox"/> Electrical (E) <input type="checkbox"/> Mechanical (M) <input type="checkbox"/> Plumbing (P) <input type="checkbox"/> Other (O) (See item 9)		Is Owner Applicant (Y/N)
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## 1. PROPERTY INFORMATION

Street Address	Apt.	Zip	Parcel Number	Zoning
Subdivision	Lot Number	Parcel Type <input type="checkbox"/> Residential (R) <input type="checkbox"/> Commercial (C) <input type="checkbox"/> Industrial (I) <input type="checkbox"/> Other (O)		

## 2. OWNER INFORMATION

First Name	Last name or Business Name	Phone
Street Address		City    State    Zip

## 3. CONTRACTORS INFORMATION

	NAME OF CONTRACTOR	ST. ADDRESS	CITY, ST.	LICENSE NO.
Applicant (not owner)	<small>LAST NAME, FIRST NAME</small>			
Architect / Engineer				
General Contractor				
Excavation				
Concrete				
Carpentry				
Electrical				
Plumbing				
Sewer				
Mechanical				
Roofing				
Masonry				
Drywall or Lathing	<p style="font-size: small;">"Section 23a of the state construction code act of 1972, Act No. 230 of the Public Acts of 1972, Being section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines."</p>		<p style="font-size: large; margin: 0;"><i>WORK COMP</i></p> <p style="font-size: large; margin: 0;"><i>M.E.S.S.#</i></p> <p style="font-size: large; margin: 0;"><i>Fed I.D.#</i></p>	
Sprinkler				
Paving				
Fire Alarm				

## 4. CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the code official or the code official's authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	PHONE NO.
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		PHONE NO.

No Street

# 5. BUILDING PERMIT APPLICATION

**PROPOSED USE:**

**ASSEMBLY**

- THEATRE (1)
- NIGHT CLUB (2)
- RESTAURANT (3)
- CHURCH (4)
- OTHER ASSEMBLY (5)

**BUSINESS (6)**

**EDUCATIONAL**

- (GRADES 1-12) (7)
- DAY CARE FACILITY (8)

**FACTORY**

- MODERATE HAZARD (9)
- LOW HAZARD (10)

**HIGH HAZARD (11)**

**INSTITUTIONAL**

- GROUP HOME (12)
- HOSPITAL (13)
- JAIL (14)

**MERCANTILE (15)**

**RESIDENTIAL**

- HOTEL, MOTEL (16)
- MULTI-FAMILY (17)
- BOCA TWO FAMILY (18)
- CABO TWO FAMILY (19)
- BOCA SINGLE FAMILY (20)
- CABO SINGLE FAMILY (21)

**STORAGE**

- MODERATE HAZARD (22)
- LOW HAZARD (23)

**OTHER (24)**

- PARKING GARAGE
- CARPORT
- MOTOR FUEL SERV.
- REPAIR GARAGE
- PUBLIC UTILITY
- HPM

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\_\_\_\_\_

\_\_\_\_\_

**Exterior (Check those applicable)**  
**Walls**

Other (5), Identify:

Steel (1)

Concrete (3)

Other (5), Identify:

Masonry (2)

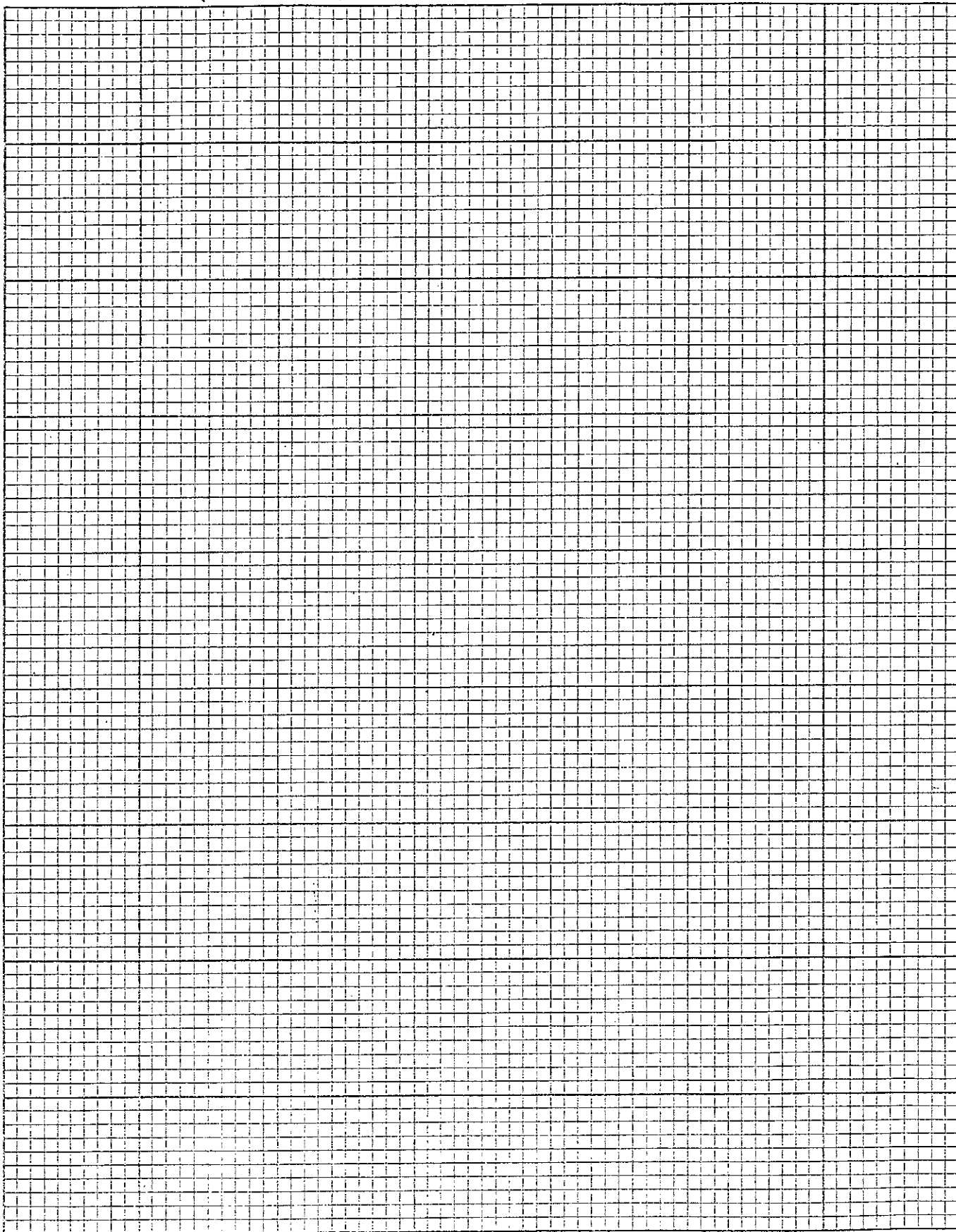
Wood (4)

\_\_\_\_\_

ated off-site?  Yes  No

10. SITE PLAN

(Show lot lines, easements and work layout and dimensions)



SCALE = 1 Inch = \_\_\_\_\_ FEET

**16. PROJECT DOCUMENTS (DRAWINGS & CALCULATIONS)**

TYPE DRAWINGS/REPORT	SUBMITTED	SIGNED AND SEALED	DATE	REVISION DATE
Site Plan	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Soil Report	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Architectural Drawings	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Structural Drawings	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Mechanical Drawings	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Electrical Drawings	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Job Specifications	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Structural Connect. Drawngs.	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Structural Calculations	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Special Inspection Data	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Sprinkler Drawings	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Sprinkler Calculations	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		

**17. OTHER DEPARTMENT APPROVALS**

Signature	Date	Signature	Date
Fire		Health and Sanitation	
Public Works		Water	
Zoning Planning		Architectural Review	
Environmental Management			

**18. VALIDATION**

	Date	Number	Permit/Insp. Fee
Building Permit			
Electrical Permit			
Plumbing Permit			
Mechanical Permit			

Plan Review Fee (From Part 14)  
 Certificate of Occupancy Fee  
 Other Fee

**TOTAL FEES**


Prepared By: \_\_\_\_\_ Date: \_\_\_\_\_

Approved By: \_\_\_\_\_ Title: \_\_\_\_\_